



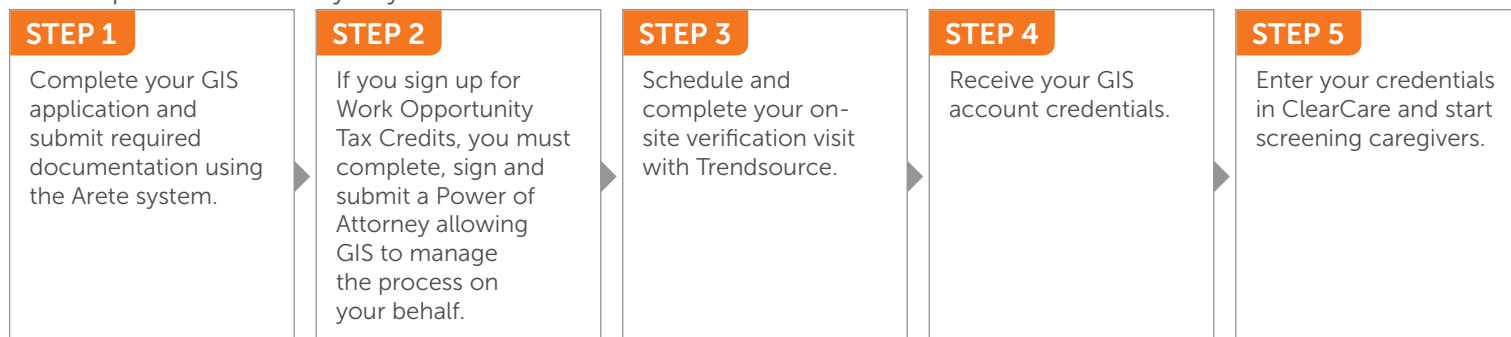
Getting Started

Employment Screening with CareGuard™



Overview

The process of signing up for Employment Screening takes up to **3 weeks**.* You must complete the Employment Screening activation process within 90 days of your contract effective date.



*Timeline is dependent on required information and tasks are provided/completed when requested.

Turnaround Times for Common Checks

Common Checks	Estimated Turnaround Time	Average
County Criminal Search	1-3 days (exceptions exist for some limited access areas)	1.55 days
Motor Vehicle Record Check	< 2 days (exceptions: PA and WA)	0.34 days
Statewide Criminal Database Search	Up to 3 days (varies by state; exceptions exist for some limited access areas)	2.01 days
National Criminal Database and Registries Search	< 1 day	0.75 days

Pricing and Fees

Refer to the price book to find general pricing and pass-through fees for your agency. You may experience slight pricing variations based on your state or county.

Pass-through fees: Additional fees may apply if a background check requires additional investigation or if your county requires additional steps to complete.

Work Opportunity Tax Credits: Credits are recognized on an annual basis, coinciding with your tax filing. WOTC fees are billed to your agency on a monthly basis.

To gain a clear understanding of pricing and fees for your agency, please reference your Summary of Account (SOA) and GIS Getting Started kit (you will receive these once you have completed the Arete application process).

Background Checks | Daily Monitoring | Tax Credit Check

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Call for more information: (800) 449-0645 ext. 2